

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING AGENDA

Thursday, March 21, 2019 @ 6:30 PM
Conference Room – C117

FUTURE MEETINGS

April 16, 2019 – 6:30 pm
May 16, 2019 – 6:30 pm

Board Meeting
Board Meeting

Meeting called to order at 6:32 pm by Board President Dean.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS:

Dr. Marcus Dean, President
Paul Cronk, Vice President
Faith Roeske, Board Member
Sara Hatch, Board Member - Absent
Matt Hopkins, Board Member
Susan Abbott, District Clerk

ADMINISTRATION:

Michael Dodge, Superintendent
Joseph Moynihan, High School Principal
Chelsey Aylor, PreK–4 Principal
Joseph Butler, Business Manager
Betsy Hardy, Director of Technology
Annie West, Director of Special Education

1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE

2. PROGRAMS/PRESENTATIONS - NONE

3. DISCUSSION/WORK SESSION

3.1 Administrators' Reports:

Mrs. Aylor, Elementary Principal

- Mrs. Aylor said that her March Newsletter is in the Dropbox.

- Mrs. Aylor talked about three elementary teachers that were recommended by a BOCES staff specialist to have Olean teachers observe how they execute the Daily 3 delivery of math instruction in a model way.
- Mrs. Aylor shared what a fun week it was celebrating Read Across America which is a national event but here it is sponsored and organized by our Book It committee.
- Mrs. Aylor shared her Friday Features for the last few weeks.

Mr. Moynihan, 5-12 Principal

- Mr. Moynihan talked about the Fancy Dance that was held on March 8th and shared a picture of the king and queen court.
- Mr. Moynihan shared that Jon Chaffee came in and did a presentation for our 5-12 students on the dangers of E-Cigarettes.
- Mr. Moynihan talked about the Varsity Girls Basketball team winning the Section V Class D1 championship.
- Mr. Moynihan talked about Miss Nickerson's class collecting sap and boiling it for maple syrup.
- Mr. Moynihan shared that Karen Insley, BOCES math coach, came to speak with our 7-12 math department.
- Mr. Moynihan talked about his 7-12 data team meetings.

Mrs. Hardy, Director of Technology

- Mrs. Hardy shared the agenda for the Staff Development Day on March 22nd.
- Mrs. Hardy let the board know that the final two Vex robots have arrived. The coding and robotics class are planning to do a small competition with Belfast.
- Mrs. Hardy talked about the upcoming STEAM night on April 16th and shared that there is a free spaghetti dinner that night.
- Mrs. Hardy shared that Macy Beardsley and Kieran Kelley interviewed the girls basketball team along with Mr. Parks and that the interview is on the school website.

Mrs. West, CSE Chair

- Mrs. West talked about the in-district transition training that Lisa Earle, from Erie 1, provided to our four special education teachers.
- Mrs. West shared that she had been contacted by Dr. Sara Massey, from Houghton College, about putting together a Special Olympics Track Team. At the first practice 7 students with disabilities were in attendance.
- Mrs. West shared a picture of some of the faculty, staff and students that took part in the World Down Syndrome Day. They showed their support by wearing their Down Syndrome Awareness t-shirt, blue and yellow, and mismatched socks.

3.2 Superintendent's Report: Mr. Dodge

- Mr. Dodge shared that the fire hall budget presentations have been set up with the five different fire companies in the district.
- Mr. Dodge stated that he has received nine applications for the Supervisor of Transportation position.
- Mr. Dodge shared dates for the Capital Project presentation (May 8th), the Public Hearing for the Budget (May 14th) and the Budget Vote (May 21st).
- Mr. Dodge shared that we are out of snow days.

3.3 Work Session

- Mr. Dodge talked about having the May Board meeting on the 23rd so that the Board could accept the results of the voting from May 21st.
- Mr. Dodge shared that the letter has been submitted to the State Education Department for the new bleachers.

4. BUSINESS/FINANCE:

4.1 Business Administrator's Report

- Mr. Butler shared the treasurer's report.
- Mr. Butler went over the financial summary report.
- Mr. Butler reviewed the proposed 2019-2020 budget with the Board.
- Mr. Butler provided the Board with a preliminary budget proposal.

4.2 Motion P. Cronk, second M. Hopkins to accept the Treasurer's Reports.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

5. EXECUTIVE SESSION

5.1 Motion by F. Roeske, seconded by P. Cronk for the board to enter into Executive Session at 7:35 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

5.2 Motion by P. Cronk, seconded by M. Hopkins for the board to move out of Executive Session at 9:25 pm and regular meeting resumed.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

6. OTHER ITEMS:

- The next regular Board meeting is scheduled for April 16 at 6:30 pm.
- Mr. Dodge, Mr. Butler and Mrs. West are looking into the possibility of having a Fillmore 12:1:1 classroom and a Fillmore O/T.

7. CONSENT VOTE:

7.1 The Board of Education accepts and approves of:

7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of February 14, 2019 meeting.

7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from February 15 to March 21, 2019, the BOE hereby approves said recommendations.

7.1.3 FMLA Leave

NAME	POSITION	APPROXIMATE DATES
Gina Stefani	Special Education	6-14-19 to 8-26-19

- 7.1.4 The Superintendent recommends the Board of Education approve the Fillmore FFA County trip to Morrisville, Cobleskill and Cornell colleges on April 17th-19th.

- 7.1.5 Leave Extended

NAME	POSITION	APPROXIMATE DATES
Melissa Lundeen	7/8 ELA	2019-2020 school year

- 7.1.6 The Board of Education moves to add addendum(s) 7.1.5, 9.4, 11.4, 11.5 and 11.6 to this meeting agenda.

Motion by F. Roeske Seconded P. Cronk

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8. OLD BUSINESS

9. NEW BUSINESS

- 9.1 Motion F. Roeske, second P. Cronk to approve the following:

Resolved that tax levy amount for the Fillmore Wide Awake Club Library be increased from \$71,522 to \$81,522 for the 2019-2020 fiscal year and the following resolution shall be presented for a public vote at the annual meeting:

RESOLVED: that the Board of Education of the Fillmore Central School shall be authorized to levy taxes annually in the amount of eighty one thousand, five hundred twenty-two dollars (\$81,522) and to pay said amount to the Wide Awake Club Library.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 9.2 Motion M. Hopkins, second F. Roeske to approve the following Cooperative Purchasing Annual Resolution:

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2019-2020 fiscal year, and**

WHEREAS, The Fillmore Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Fillmore Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Fillmore Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Fillmore Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Fillmore Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 9.3 Motion made by F. Roeske and seconded by P. Cronk to present the following proposition to the voters of the district on voting day May 21, 2019

RESOLVED that the Board of Education of Fillmore Central School District, Fillmore, New York, Allegany County be authorized and directed to purchase one (1) 65 passenger school bus, one (1) 59 passenger school bus, and one (1) 29 passenger Chevrolet Micro Bird G5 school bus and expend therefore a sum not exceeding \$290,815 which said sum of \$290,815, or so much thereof as may be necessary, shall be raised by tax on the taxable property of the School District to be collected in annual installments, and to issue obligations of the District therefore in accordance with Education Law and Local Finance Law.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 9.4 CAPITAL RESERVE FUND RESOLUTION FOR PURCHASE OF TRANSPORTATION VEHICLES

The following resolution was offered by P. Cronk, who moved its adoption, and seconded by M. Hopkins, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has previously established a Capital Reserve Fund for the Purchase of Transportation Vehicles, and

WHEREAS, the Board of Education now wishes to adopt a resolution authorizing the withdrawal and use of Eighty Thousand Dollars (\$80,000.00) from such Capital Reserve Fund for the purchase of one (1) 65 passenger school bus, one (1) 59 passenger school bus and one (1) 29 passenger school bus, in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the withdrawal and use of Eighty Thousand Dollars (\$80,000.00) from the Capital Reserve Fund For the Purchase of Transportation Vehicles is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the Chief Fiscal Officer of the School District is hereby authorized and directed to withdraw and use up to Eighty Thousand Dollars (\$80,000.00) from funds already deposited into such Capital Reserve Fund for the Purchase of Transportation Vehicles.
3. That the withdrawal and use of up to Eighty Thousand Dollars (\$80,000.00) from such Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting	Aye
Paul Cronk, Vice President	voting	Aye
Faith Roeske, Board Member	voting	Aye
Sara Hatch, Board Member	voting	Absent
Matt Hopkins, Board Member	voting	Aye

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

9.5 CAPITAL RESERVE FUND RESOLUTION FOR PURCHASE OF MISCELLANEOUS NECESSARY EQUIPMENT

The following resolution was offered by M. Hopkins, who moved its adoption, and seconded by F. Roeske, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has previously established a Capital Reserve Fund for the Purchase of Miscellaneous Necessary Equipment for use by the School District, and

WHEREAS, the Board of Education now wishes to adopt a resolution authorizing the withdrawal and use of up to Thirty-Three Thousand Dollars (\$33,000.00) from such Capital Reserve Fund to pay the cost of purchasing a John Deere Gator and a floor scrubber, in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the withdrawal and use of up to Thirty-Three Thousand Dollars (\$33,000.00) from the Capital Reserve Fund For the Purchase of Miscellaneous Necessary Equipment is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the Chief Fiscal Officer of the School District is hereby authorized and directed to withdraw and use of up to Thirty-Three Thousand Dollars (\$33,000.00) from funds already deposited into such Capital Reserve Fund for the Purchase of Miscellaneous Necessary Equipment.
3. That the withdrawal and use of up to Thirty-Three Thousand Dollars (\$33,000.00) from such Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting	Aye
Paul Cronk, Vice President	voting	Aye
Faith Roeske, Board Member	voting	Aye
Sara Hatch, Board Member	voting	Absent
Matt Hopkins, Board Member	voting	Aye

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

- 9.6 The following resolution was offered by F. Roeske, who moved its adoption, and seconded by P. Cronk, to wit:

Whereas, the Fillmore Central School District, in an effort to improve its educational facilities, has initiated a Capital Outlay Project; and

Whereas, on March 21, 2019, the Fillmore Central School District Board of Education took action to proceed with said project; and

Whereas, the project estimate for the bleacher replacement furnished by CPL provides a detailed description of the proposed Capital Outlay Project with a total project cost not to exceed \$100,000; and

Resolved, that the Fillmore Central School District will act as the lead agency in the SEQR review of the Type 2 Action for the proposed 2019 Capital Outlay Project for the Fillmore Central School District.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 9.7 The following resolution was offered by P. Cronk, who moved its adoption, and seconded by M. Hopkins, to wit:

Whereas, the Fillmore Central School District is lead agency for the purpose of implementing the above references capital outlay project, and

Whereas, the Fillmore Central School District has considered and reviewed the project, now therefore be it,

Resolved, the Fillmore Central School District, as the lead agency for purpose of this project, determines that the project is a Type II action for the purposes of SEQRA and be it further

Resolved, that as a consequence of such filing, the Fillmore Central School District hereby determines that no additional actions are required in accordance with the requirements of SEQRA.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 9.8 At a regular meeting of the Board of Education of the Fillmore Central School District, New York, held at the District Offices in Fillmore, New York, on the 21st day of March, 2019:

PRESENT: Dr. Marcus Dean
Mr. Paul Cronk
Mr. Matthew Hopkins
Mrs. Faith Roeske

ABSENT: Mrs. Sara Hatch

F. Roeske presented the following resolution and duly moved that it be adopted and was seconded by P. Cronk:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Fillmore Central School District is hereby authorized to undertake reconstruction of school buildings and facilities consisting of the main school building and bus garage, site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$8,998,294; and to appropriate and expend from the existing capital reserve fund \$900,000 for such costs, and that the balance of such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the School District as may be necessary not to exceed \$8,098,294 shall be issued.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

PROPOSITION

Shall the proposition set forth in the legal notice of this annual voter meeting, authorizing reconstruction and equipping of the main school building and bus garage, site and incidental improvements, all at an estimated maximum aggregate cost of \$8,998,294; with the expenditure of \$900,000 from the existing reserve fund for such costs, the issuance of not to exceed \$8,098,294 of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in said notice, be approved?

The School District has completed its environmental review under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA") and, on February 14, 2019, has duly determined and found the purpose to be a type II action which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such

taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

9.9 Motion by P. Cronk, second by M. Hopkins to approve the proposed 2019-2020 school budget for Fillmore Central School District in the amount of \$ 16,202,180.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

9.10 Motion by M. Hopkins, second by F. Roeske, to approve the request from the Town of Hume for the use of a school bus and driver on Tuesdays and Thursdays from 8:45 and 11:15 am, July 2nd to August 1st, for the purpose of transporting summer recreation participants to Houghton College for swimming lessons.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

10. EXECUTIVE SESSION - NONE

11. PERSONNEL

11.1 Motion P. Cronk, second M. Hopkins to approve the following Substitute Teacher Appointments for 2018-19 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Kelsey Pierce	Associates	Non-Certified	Elem/Special Education	Any
Kaitlin Simons	Associates	Non-Certified	Any	Any

Individuals listed are fingerprinted and have full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.2 Motion F. Roeske, second M. Hopkins to approve the following Substitute Non-Instructional Appointment for 2018-2019 school year:

NAME	POSITION	EFFECTIVE DATE
Chase Bernard	Cleaner	3/21/19
Joellyn Reitnour	Aide	3/21/19
Kaitlin Simons	Aide	3/21/19

Nathan Wagoner (Already approved as an aide/monitor)	Cleaner	Retroactive to 2/14/19
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Individuals listed are fingerprinted and have full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 11.3 Motion M. Hopkins, second P. Cronk to approve the following Coaching Appointments for 2018-2019 school year:

NAME	POSITION	EFFECTIVE DATE
Andrew Cahill	Volunteer Assistant Varsity Baseball Coach	3/21/19
James Wolfer	Modified Boys Tennis Coach	3/21/19

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 11.4 Motion M. Hopkins, second F. Roeske to approve the following Extended Long-Term Substitute ELA Grade 7/8 Teacher Appointment for 2019-2020 school year.

NAME	DEGREE	CERTIFICATION	GRADE LEVEL
Katherine Szwejbka	Masters	English	7-12

Individual listed is fingerprinted and has full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 11.5 Motion F. Roeske, second P. Cronk to approve the following Non-Instructional Appointments:

NAME	POSITION	START DATE
Lori Jones	Food Service Helper	3/21/19

Individual listed is fingerprinted and has full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 11.6 Motion M. Hopkins, second F. Roeske to approve the following Resignation:

EMPLOYEE	POSITION	DATE EFFECTIVE
Tanya Nickerson	Agriculture/Technology Teacher	6/28/19

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

12. ADJOURNMENT

Motion F. Roeske, second P. Cronk for the board to adjourn the meeting at 9:34 pm.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

13. IMPORTANT DATES/INFORMATION

- No School – Staff Development Day – March 22nd
- HS Musical – March 27th – 30th
- Grades 3-8 ELA State Tests – April 2nd – 4th